



Client Details

Details must be completed for each person travelling. This includes adults and children. Details must be written exactly as they appear on the passport. Be sure to complete the Client Declaration Form and sign.

Personal Details	Passenger One	Passenger Two
Title & Surname	<input type="text"/>	<input type="text"/>
Given Names	<input type="text"/>	<input type="text"/>
Preferred Name	<input type="text"/>	<input type="text"/>
Mobile Phone	<input type="text"/>	<input type="text"/>
Home Phone	<input type="text"/>	<input type="text"/>
Email	<input type="text"/>	<input type="text"/>
Street Address (Important For Visas)	<input type="text"/>	<input type="text"/>
Postal Address (If Different From Above)	<input type="text"/>	<input type="text"/>
Extra Details	Passenger One	Passenger Two
Date Of Birth (dd/mm/yyyy)	<input type="text"/>	<input type="text"/>
Eg. Vegetarian / Meal Requests	<input type="text"/>	<input type="text"/>
Medical Condition	<input type="text"/>	<input type="text"/>
Emergency Contact & Relationship	<input type="text"/>	<input type="text"/>
Mobile Phone	<input type="text"/>	<input type="text"/>
Permission To Contact This Person	Yes No	Yes No
Frequent Flyer Number(s)	<input type="text"/>	<input type="text"/>
Passport Details	Passenger One	Passenger Two
Passport Number	<input type="text"/>	<input type="text"/>
Date Of Issue & Expiry Date (dd/mm/yyyy)	DOI <input type="text"/> Expiry <input type="text"/>	DOI <input type="text"/> Expiry <input type="text"/>
Nationality	<input type="text"/>	<input type="text"/>

Accommodation Requests	
<input type="checkbox"/> Double Bed <input type="checkbox"/> Twin Bed <input type="checkbox"/> Single <input type="checkbox"/> Non-Smoking <input type="checkbox"/> Smoking <input type="checkbox"/> Ground Floor	
Payment Method	
<input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Direct Deposit	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Amex / Diners <small>(1.5% merchant fee charged for credit card payments)</small>
Credit Card Details	
Card Holder Name <input type="text"/>	Security Number <input type="text"/>
Credit Card Number <input type="text"/>	
Expiry Date mm/yy <input type="text"/>	Tick To Accept Credit Card Fee <input type="checkbox"/>



Client Declaration

Authorisations	On behalf of all Passengers I accept the following booking terms;			
Acceptance of Travelaffares Schedule of Services * Please ask your consultant if you have not received this information.	Yes	No		
Cancellation Fees Apply (Itinerary Planning - Non Refundable Charge)	\$55 per booking (Domestic) \$110 per booking (International) Airlines and Operators - See brochure or documentation. Yes (Accepted)			
Taxes and Surcharges may fluctuate until booking paid in full	Yes	(Accepted)		
Dates and Times are correct	Yes	No	Comment	<input type="text"/>
Names are identical as they appear on passports and passports at least 6 months beyond the period of intended stay (including your return into Australia) A copy of passport/s for each passenger travelling is required	Yes	No	Comment	<input type="text"/>
Travel Insurance has been taken and provides cover when the premium is paid and the policy is issued. We recommend insurance is taken out at the time of paying for all deposits. ** Travel insurance is strongly recommended and is available from Travelaffare. Please ask for a brochure.	Yes Travel Insurance Has Been Taken No Travel Insurance Has Not Been Taken If No, Please Provide Details <input type="text"/>			
Existing Medical Condition has been advised	Yes	No	Not Applicable	Declined To Accept
Permission to contact the Emergency Contact	Yes	No		
Conditions of airlines and operators are understood and accepted. Refunds by airlines and operator can take an unknown amount of time and Travelaffare will assist with refund processes however does not take responsibility for length of time and results.	Yes	No		
Frequent Flyer Points may or may not be awarded to this booking	Yes	(We understand to keep all boarding passes in case airline needs them)		
Special Requests are at the discretion of the airline and operator. We understand there is no guarantee requests will be provided.	Yes	(Accepted)		
Baggage allowances are understood	Yes	No		
If travel has commenced and tickets need to be re-issued, airlines and operators may charge fees and taxes.	Yes	No		
All tickets, vouchers and coupons have conditions. These are all understood.	Yes	No		

PRINT NAME :
(Passenger One)

DATE (dd/mm/yyyy) :

Signature:
(Passenger One)